

STEP UP - Acting Skills for Business Success
Certificate Program

An Integrated Training System that will significantly improve the way employees:

- Communicate with co-workers and clients
- Collaborate on teams and projects
- Adapt to new products and systems
- Present your brand to the world

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Step Up Basic: A three-day certificate program designed to improve communication skills in three critical areas:

Course I: Key Components of Impactful Speaking

Improving vocal power, articulation, word choice, tone and inflection.

Course II: Unspoken Messages

Utilizing posture, body position, movement and facial expression to communicate more effectively.

Course III: Active Listening

Listening techniques that will decode the meaning and messages of others.

Step Up Advanced: A one-day certificate program designed to improve collaboration, cooperation and adjusting to change. (Courses I, II and III must be completed first.)

Course IV: The Art of Collaboration

Improvising solutions, playing out scenarios and creating dynamic teams that work.

Step Up Master: A one-day certificate program designed to dramatically improve presentation skills. (Courses I-IV must be completed first to receive certificate.)

Course V: Stepping Up to the Microphone*

Perfecting presentation techniques through practice, feedback and expert coaching.

* This course is also offered by private teleconference.